

## Community Chest: summary of recommended amendments to the scheme

A number of changes have been made to the guidance and application form in light of the feedback to ensure that it is up-to-date, remains relevant and is easier to read.

| Paragraph   | Recommended change   |
|---|--|
| <b>Community Chest Application 2020/21 – Part A &amp; B</b> |  |
| 1.1   | Updated Strategy to Families and Communities Approach  |
| 1.2   | It was agreed that funding of up to two years remains for all organisations, apart from the Citizens Advice Bureaux that should be able to apply for up to three years funding.<br><br>Updated Strategy to Families and Communities Approach.  |
| 2.  | Added - A new organisational start up approved within the last 3 months in who can apply   |
| 4.  | Updated dates from next year   |
| 4.  | Noticeable in the Community Chest applications received that applicant need further support in understanding the difference between outputs and Outcomes. Please note, this a common request as Suffolk Community Foundation, Community Action Suffolk and Suffolk County Council – External Funding Team have development resources guides to assist. |
| 9.  | Updated the monitoring form.<br><br>More focus on outcomes and outputs.  |

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|--|---|
| <b>Community Chest Application form – Part A</b> |   |
| 3.1, 3.3   | Clarification for the detailed information on outcomes and outputs. Many of the smaller organisations have struggled to submit the correct level of details to really sell or get across the impact of their project. |
| 3.2  | Update to approach  |
| 4.1  | Timescales and Sustainability. Updated timeline for funding is from new financial year April 2021 and advice will be provided to ensure that project funding requests are not submitted too early.                    |
| 5.4  | Updated complementary funding for larger projects.  |

## Appendix C

|             |   |
|-------------|---|
| 5.5         | Updated wording to ensure that all organisations, particularly smaller ones, understand the benefit of engaging with and evidencing additional funders. |
| 5.6         | Clarification of what is meant by 'in kind' support.  |
| 5.6 to 5.76 | The funding table has been moved from question 5.6 to 5.7 where this information is more relevant.  |
| 5.8         | Question to ask whether the organisation has any outstanding debts with West Suffolk Council? Specifying business rates.                                |

| <b>Community Chest Application form – Part B</b> |  |
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| 3  | Additional row included for Start ups. Additional wording: 'Are you are start-up trading within the first 3 months of business?' |

For information, the current scheme is available at the following link:

<https://www.westsuffolk.gov.uk/community/upload/WSCCommunityChestGuidanceforApplicants2020-211.pdf>